

**Board of Vocational Rehabilitation
December 13th – 14th, 2012
Cedar Shore Resort, Oacoma**

Thursday, December 13th

1:15 pm (central time)

Welcome and Introductions – Elaine Roberts, Chairperson

Opening Actions

Reminder of Meeting Protocol

Approval of Meeting Agenda

Approval of Minutes

Board's September 27th/28th 2012 Meeting

Board's Executive Committee November 26th

Time for Public Comment – Elaine Roberts

South Dakota Disability Employment Initiative (DEI)/SD Dept. of Labor

Jill Foster – Disability Resource Coordinator/SD DEI/SD Dept. of Labor

Heather Schopp, Services Coordinator SD DEI/BHSSC

Rehabilitation Services Administration (RSA) Review – Grady Kickul & Bernie Grimme

Division's Budget – Grady Kickul

Legislative Session – Grady Kickul

Break

Division Director's Report – Grady Kickul

a) Director's Comments

b) Governor's Awards Ceremony & Reviewers for 2013

c) Fall Conference

d) Survey of Parents of Children with Hearing Loss Update

e) Liz Fabiano Training Update

Staff Updates – Colette Wagoner

Annual Report to the Governor & RSA Commissioner

NDEAM Activities (October 2012 and planning for 2013)

Statewide Independent Living Council Update – Grady Kickul

State Workforce Investment Council Update – Grady Kickul

Friday, December 14th

8:15 am (central time)

Meeting Reconvened – Elaine Roberts
Welcome and Introductions

Brainstorming Time
Employment events, dialogue with employers, public meetings

Federal Fiscal Year 2012 Year End Report - Bernie Grimme

10:15 AM Break

Employer Resource Network Update – Kathy Hassebrook

Consumer Services Committee Update
Draft Provider Survey Instrument Update
Examination of Public Comment Period during Board Meetings

Future's Initiative Update – Bernie Grimme

Other Business

Closing Actions
Future Agenda Items
Schedule Next Meeting
Adjournment

Any individuals attending the meeting who will require an accommodation for a disability in order to participate in the meeting (e.g., sign language interpreters, assistive listening devices, materials in alternative format) should submit a request to Board staff at 1-800-210-0143.

Please request these accommodations no later than **10 days prior to the meeting** in order to ensure accommodations are available.

Meeting Protocol

- ❑ Be prompt in attending Board of Vocational Rehabilitation (Board) and committee meetings.
- ❑ Only one person speaks at a time. In order to obtain the floor and address the Board, all in attendance – members, staff and public – must be recognized by the Chairperson and given permission to do so.
- ❑ To gain recognition of the chairperson, raise your hand and/or address the Chairperson as appropriate i.e., Mr. Chairperson; Ms. Chairperson.
- ❑ If two or more members seek recognition of the chairperson at the same time, the chairperson will determine the order in which they will be invited to address the Board.
- ❑ If a person has already spoken to the issue, and wishes to speak to it again, others who have not yet spoken to it will first be given the opportunity to speak.
- ❑ Private conversations are not to be conducted during the meeting. The chairperson has the authority to ask others, who have not been given the floor, to refrain from talking while someone else has the floor (this is true for all in attendance – members; staff; public).
- ❑ Remind participants that this is the time to say something, if they have something to say. It will do little good for them to express their dissatisfaction with what was said or agreed upon after the meeting is over.
- ❑ People need to speak on the subject being discussed.
- ❑ Comments and discussions need to address issues.
- ❑ Listen alertly and with an open mind.